

**SCHEDULE 2:
BOARD ELECTION REQUIREMENTS & PROCEDURES**

Any election of a person to be a Board member of Bhutan Internet Exchange shall conform to the following procedures and conditions which may be amended by the Board, as and when required:

Requirements:

- 1) The Board member shall be a natural person; and
- 2) The Board Member elected should be the current and nominated member representative.

Procedures

- 1) Bhutan Internet Exchange shall announce the date of election of Board members, a minimum of thirty (30) days prior to the expiry of the term of the present Board members. The announcement may be made through members mailing list or through the website of Bhutan Internet Exchange Association.
- 2) If a vacancy arises due to removal or resignation of the Board member or due to change in status of a member, the Board shall initiate the announcement and seek to fill the vacant Board member post immediately.
- 3) Member representatives desirous of contesting for position as a member of the Board shall sign and deliver to Bhutan Internet Exchange, a letter of intent, framed in such terms as the Board shall reasonably require.
- 4) A list of all member representatives seeking election to the Board shall be compiled and made publicly available. If there are fewer members seeking election to the Board than the number of vacant positions available, the Board may decide whether to accept all the applicants without going through a voting process, extend the timeline to allow more applicants, or other process as they deem fit.
- 5) If there are more applicants than the number of positions available in the Board, all registered members shall be invited to cast their votes, either during the Annual General Meeting if the election is for Board reconstitution at the beginning of the calendar year or through a special meeting scheduled to conduct the Board election.
- 6) Members may be permitted to cast their votes online using members web portal or through written requests stating their vote. If voting through online means, the Board shall fix a date and time before which a member should cast the vote.
- 7) The votes shall be tabulated by the Board and the applicants seeking the highest number of votes (based on the number of vacant positions available) shall be declared successful and appointed as member of the Board of Bhutan Internet Exchange with a term of one year.
- 8) The list of new Board Members shall be made publicly available and also communicated to the members via the members mailing list.

Amendments

The Board may amend the requirements and procedures as and when required to best suit the needs of the association. Such changes can be made available to the members.

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